



The Banff Centre  
inspiring creativity

## Expense Claims Forms

Date: August 21, 2013

NAME Jeff Melanson  
President

Position President

Itinerary and Purpose of Travel : Regular business and a Calgary development meeting (July 4)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description	NET Amount	GST Amount	Total Amount
1	08/07/2013	Accommodation	3105	2100	890900	800	Snack charge refund	\$ (4.50)	\$ (0.23)	\$ (4.73)
2	07/10/2013	Accommodation	3105	2100	890900	800	Cancellation fee refund	\$ (179.67)		\$ (179.67)
3	06/28/2013	Hosting	3610	2100	890900	800	Arts Retreat Pizza	\$ 92.75		\$ 92.75
4	06/29/2013	Travel	3101	2100	890900	800	Fuel	\$ 49.28	\$ 2.46	\$ 51.74
5	07/02/2013	Incidentals	3107	2100	890900	800	iPhone power adapter x 2	\$ 42.00	\$ 2.10	\$ 44.10
6	07/02/2013	Incidentals	3107	2100	890900	800	iPhone lightning to USB Cable	\$ 42.00	\$ 2.10	\$ 44.10
7	07/03/2013	Travel	3101	2100	890900	800	Fuel	\$ 53.07	\$ 2.65	\$ 55.72
8	07/04/2013	Travel	3101	2100	890900	800	Parking	\$ 4.29	\$ 0.21	\$ 4.50
9	07/07/2013	Incidentals	3107	2100	890900	800	Prezi annual membership	\$ 172.04		\$ 172.04
10	07/07/2013	Travel	3101	2100	890900	800	Fuel	\$ 40.11	\$ 2.01	\$ 42.12
11	07/16/2013	Incidentals	3107	2100	890900	800	Canadian Network for Arts and Learning Annual Membership	\$ 150.00		\$ 150.00
12	07/17/2013	Incidentals	3107	2100	890900	800	iPhone repair	\$ 189.00	\$ 9.45	\$ 198.45
13	07/19/2013	Incidentals	3107	2100	890900	800	Apple 45W power adapter for MacBook Air	\$ 158.00	\$ 7.90	\$ 165.90
14	07/22/2013	Accommodation	3105	2100	890900	800	Midsummer Ball travel accommodation for Board member	\$ 148.90	\$ 7.16	\$ 156.06
<b>Total Expenses : A</b>								<b>\$ 957.26</b>	<b>\$ 35.82</b>	<b>993.08</b>

### Summary by Expense Type

GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			146.74	7.34	154.08
3102	2100	Travel-BOG			-	-	-
3105	2100	Accommodation			(35.27)	6.93	(28.34)
3106	2100	Meals			-	-	-
3610	2100	Hosting			92.75	-	92.75
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			753.04	21.55	774.59
<b>Total</b>					<b>957.26</b>	<b>35.82</b>	<b>993.08</b>

Travel Advance (positive)	B 6132-2100	\$	-
	A-B	\$	993.08

Claimant's Supervisor

Date

Financial Services

Date

Return to Requestor

Shelley MacAulay

Department

President's Office

Cost Centre Code

Prepared By

Julie Snyder



**The Banff Centre**  
inspiring creativity

### Expense Claims Forms

Date: August 27, 2013

NAME **Jeff Melanson**  
President

Position **President**

Itinerary and Purpose of Travel :

Regular business and a Calgary development meeting (July 4)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description	NET Amount	GST Amount	Total Amount
1	8/7/13	Accommodation	3105	2100	890900	800	Snack charge refund	(4.50)	(0.23)	(4.73)
2	7/10/13	Accommodation	3105	2100	890900	800	Cancellation fee refund	(179.67)		(179.67)
3	6/28/13	Hosting	3610	2100	890900	800	Arts Retreat Pizza	92.75		92.75
4	6/29/13	Travel	3101	2100	890900	800	Fuel	49.28	2.46	51.74
5	7/2/13	Incidentals	3107	2100	890900	800	iPhone power adapter x 2	42.00	2.10	44.10
6	7/2/13	Incidentals	3107	2100	890900	800	iPhone lightning to USB Cable	42.00	2.10	44.10
7	7/3/13	Travel	3101	2100	890900	800	Fuel	53.07	2.65	55.72
8	7/4/13	Travel	3101	2100	890900	800	Parking	4.29	0.21	4.50
9	7/7/13	Incidentals	3107	2100	890900	800	Prezi annual membership	172.04		172.04
10	7/7/13	Travel	3101	2100	890900	800	Fuel	40.11	2.01	42.12
11	7/16/13	Incidentals	3107	2100	890900	800	Canadian Network for Arts and Learning Annual Membership	150.00		150.00
12	7/17/13	Incidentals	3107	2100	890900	800	iPhone repair	189.00	9.45	198.45
13	7/19/13	Incidentals	3107	2100	890900	800	Apple 45W power adapter for MacBook Air	158.00	7.90	165.90
14	7/22/13	Accommodation	3105	2100	890900	800	Midsummer Ball (travel accommodation for Board member)	148.90	7.16	156.06
<b>Total Expenses: A</b>								<b>957.26</b>	<b>35.82</b>	<b>993.08</b>

#### Summary by Expense Type

GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			146.74	7.34	154.08
3102	2100	Travel-BOG			-	-	-
3105	2100	Accommodation			(35.27)	6.93	(28.34)
3106	2100	Meals			-	-	-
3610	2100	Hosting			92.75	-	92.75
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			753.04	21.55	774.59
<b>Total</b>					<b>957.26</b>	<b>35.82</b>	<b>993.08</b>

Travel Advances (positive)

\$ 132.2100 \$ 0.00

\$ A-B \$ 993.08

Claimant's Signature

Date

[Redacted Signature] 8/27/13

Claimant's Supervisor

Date

[Redacted Supervisor Name]

Financial Services

Date

[Redacted Financial Services Name]



# STATEMENT Card Program

MELANSON, JEFF  
Cardmember Account [REDACTED]  
Jun. 29, 2013 - Jul. 28, 2013

**How to Reach Us** Visit [dinersclubcanada.com](http://dinersclubcanada.com)  
Customer Service: 1-800-363-3333 or write:  
Diners Club P.O. Box 3200 RPO  
Streetsville Mississauga, ON L5M 0S2

### QUICK REFERENCE

Total Balance	\$993.08
Total Due	\$993.08
Due Date*	Aug. 24, 2013

### ACCOUNT SUMMARY

Previous Balance	\$1,025.78
Payments, Credits & Adjustments	-\$1,210.18
Purchases	\$1,177.48
Cash Advances	\$0.00
Fees	\$0.00
<b>Total Balance</b>	<b>\$993.08</b>

### MONTHLY ACTIVITY BY CATEGORY

Gas/Oil	\$149.58
Hotel	-\$28.34
Other	\$445.70
Retail	\$426.14

### NEWS FROM DINERS CLUB

Please note that the amounts shown in the "Monthly Activity By Category" section include both debit and credit amounts. Therefore, the totals shown in this section may not correspond to the totals shown in the "Account Summary" section. The "Monthly Activity by Category" is for reference purposes only, to provide totals by merchant category.

The total amount shown for Cash Advances in the "Account Summary" section will vary from the total amount shown in the "Monthly Activity by Category" section of your statement. Cash Advance Fee amounts are not included in the "Monthly Activity by Category" section.

018693  
BMDCC21100\_6696858\_001 - 0004674 HRI - 02-01-02-1-

Detach and follow the payment instructions on the reverse side. Payment must be received by 5:00 PM local time on the payment due date.



Diners Club  
P.O. Box 5000, Station F  
Toronto, Ontario M4Y 2T1

Account Number:	[REDACTED]
Total Due:	\$993.08
Payment Due Date:	Aug. 24, 2013

Please Enter Amount of Payment Enclosed

\$
----

BMDCC21100\_6696858\_001 E D

04674

MELANSON, JEFF  
107 TUNNEL MOUNTAIN DRIVE  
PO BOX 1020 STN 18  
BANFF AB T1L1H5

Diners Club Commercial  
P.O. Box 6044, Station Centre-Ville,  
Montreal, QC H3C 3X2

[REDACTED] 0000000099308 0000000102578

MELANSON, JEFF  
 Cardmember Account [REDACTED]  
 Jun. 29, 2013 - Jul. 28, 2013

**PAYMENTS, CREDITS AND ADJUSTMENTS**

Trans	Post	Description	Reference	Amount
Jul. 9	Jul. 10	HOTEL LE GERMAIN-CALGA CALGARY AB	800104757653	- \$4.73 ✓
Jul. 10	Jul. 12	LES SUITES OTTAWA OTTAWAV ON	461665132956	- \$179.67 ✓
Jul. 18	Jul. 19	PAYMENT RECEIVED -- THANK YOU	7047088	- \$1,025.78
<b>Total Payments, Credits and Adjustments</b>				<b>- \$1,210.18</b>

**PURCHASES**

Trans	Post	Description	Reference	Amount
Jul. 1	Jul. 2	TO GO DELIVERY BANFF BANFF AB	461608336807	\$92.75
Jun. 29	Jul. 3	SHELL BANFF AB	800123276304	\$51.74
Jul. 3	Jul. 4	APPLE ONLINE STORE 800-676-2775 ON	000346210254	\$44.10
Jul. 3	Jul. 4	APPLE ONLINE STORE 800-676-2775 ON	000346211237	\$44.10
Jul. 3	Jul. 5	SHELL BANFF AB	800119892542	\$55.72 ✓
Jul. 4	Jul. 8	CalgParkAuth 11412619 CALGARY AB	920236095607	\$4.50
Jul. 7	Jul. 8	PREZI INC 4153988012 CA	603239055275	\$172.04 ✓
		USD 159.00 ✓		
Jul. 7	Jul. 9	SHELL BANFF AB	800125684210	\$42.12 ✓
Jul. 16	Jul. 18	PAYPAL *CANADIANNET 4029357733 ON	328422333962	\$150.00 ✓
Jul. 17	Jul. 19	WIRELESS REPAIR SOLUTI BANFF AB	920213701404	\$198.45 ✓
Jul. 20	Jul. 22	APPLE ONLINE STORE 800-676-2775 ON	000524331947	\$165.90 ✓
Jul. 22	Jul. 25	DELTA CALGARY AIRPORT CALGARY AB	549427979220	\$156.06
PHONE NUMBER: 4032506018 FOLIO NUMBER: 7441789 ARRIVE: 20130721 DEPART: 20130722				
<b>Total Purchases</b>				<b>\$1,177.48</b>

 018695  
 BMDCC21100\_6696858\_001 - 0004674 HRI - 02-02-03-1-

1



HÔTEL LE GERMAIN  
CALGARY

Company BANFF CENTRE

Mr JEFF MELANSON  
BANFF CENTRE  
BOX 1020 STATION 6  
Banff, AB T1L 1H5  
CANADA

DATE: 07-08-13  
TIME: 16:48  
ROOM: 0809  
ARRIVAL: 06-16-13  
DEPARTURE: 06-17-13  
CONF. NO.: 2444308  
PAGE: 1 of 2

DATE	DESCRIPTION	REFERENCE	CHARGES	CREDITS
06-16-13	CHARCUT Lounge	Room# 0809 : CHECK# 6629	28.10	
06-16-13	CHARCUT - Restaurant	Room# 0809 : CHECK# 8499	172.80	
06-16-13	Room Charge		259.00	
06-16-13	DMF - Destination Marketing Fe		7.77	
06-16-13	Alberta Tourism Tax		10.67	
06-16-13	GST		13.34	
06-16-13	Parking		38.00	
06-16-13	GST		1.90	
06-17-13	Breakfast Charge	Room# 0809 : CHECK# 9504	2.50	
06-17-13	Private Bar - Food		4.50	
06-17-13	GST		0.23	
06-17-13	Master Card/Diners			538.81
06-17-13	Private Bar - Food	CHOCOLATE	4.50	
06-17-13	GST		0.23	
06-17-13	Master Card/Diners			4.73
07-08-13	[REDACTED]			
07-08-13	[REDACTED]			
07-08-13	[REDACTED]			

Like you, we know it's the little things that mean a lot. So, if you enjoyed your stay with us, please visit [www.tripadvisor.com](http://www.tripadvisor.com) and share your Germain experience.

899 Centre Street SW Calgary (Alberta) T2G 1B8  
TEL 403.264.8990 FAX 403.264.8991 1.877.362.8990  
[www.germaincalgary.com](http://www.germaincalgary.com) [reservations@germaincalgary.com](mailto:reservations@germaincalgary.com)



130 Rue Bassenge, Ottawa, Ontario, Canada K1N 9M9  
Tel: (613) 232-2000 Canada/U.S. Toll-Free 1-800-267-7989 Fax: (613) 232-1242  
Website: www.les-suites.com

BANFF CENTRE

Invoice # 0000343358  
Date 07/10/2013 12:43:21  
Room 1111 Premier King NS  
Arrival 05/26/2013  
Departure 06/02/2013  
Guest# 269823769  
Guest Mr. Jeff Meianson

Les Suites Hotel Ottawa, Ottawa

GST# 86054 9062 RT0087

Date	Description	Supplement	Qty	Price	Debit	Credit
05/28/2013	Master Card				0.00	179.67
07/10/2013	Master Card	Refund			0.00	-179.67
<b>Total Articles</b>					<b>0.00</b>	
<b>Total Due</b>					<b>0.00</b>	
<b>Paid</b>						<b>0.00</b>
<b>Balance</b>					<b>0.00</b>	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or all charges.

Signature: \_\_\_\_\_

Payable upon receipt of invoice.

5, 6

Snyder, Julie

From: Apple Store <your\_order\_CAEN@orders.apple.com>  
Sent: Tuesday, July 02, 2013 5:03 PM  
To: Snyder, Julie  
Subject: Your order is being processed W247782952

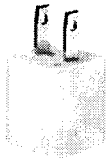


Order Number W247782952 | Ordered on Jul 02, 2013

Thank you for your order.  
We will email you when your items ship.

Items to be Shipped

Shipment 1 Available to ship: Within 24 hours  
Delivers: 12 Jul by Standard Shipping



Apple 5W USB Power Adaptor

\$21.00 2 \$42.00



Lightning to USB Cable (1 m)

\$21.00 2 \$42.00

Shipping Address

Jeff Melanson  
[Redacted]  
The Banff Centre  
  
107 Tunnel Mountain Drive  
Banff AB  
T1L 1H5  
Canada

Payment

P.P.

(5), (6)



# Packing List/Bordereau de Marchandises

**Ship To/Expédier à**

Jeff Melanson  
The Banff Centre  
107 Tunnel Mountain Drive  
Banff, AB, T1L 1H5  
Canada

**Ship From/Expédier à Partir de**

Online Apple Store

**Sold To/Vendu à**

Jeff Melanson  
The Banff Centre



8265125101

**Order Summary/Aperçu de la Commande**

Order Number/Numéro de la Commande: W247782952  
Order Date/Date de la Commande: 02 Jul 2013  
Shipment Date/Date d'Expédition: 03 Jul 2013  
Ship Via/Mode d'Expédition: UPS

Line Number Ligne numéro	Quantity Shipped Quantité expédiée	Part Number Numéro de pièce/produit	Description Description
000010	2	MD810LL/A	Standalone Kit B1B-USA
000020	2	MD818ZM/A	Standalone Kit B141-ZML

**Total Qty Shipped 4**

**Quantité**

**Totale Expédiée**

**Total Weight 0.28 kg**

**Poids Total**

**Your Orders**

Visit Order Status ([www.apple.com/orderstatus](http://www.apple.com/orderstatus))  
to view your order details, print invoices and more.

**Return Instructions**

You may return items using our online returns center. Please visit  
[www.apple.com/returns](http://www.apple.com/returns) to learn more about processing a return.  
You may also call 1-800-676-2775. Some restrictions apply.



**Billing Contact**      Jeff Melanson  
403 7626139  
julie\_snyder@banffcentre.ca

**Billing Address**      107 Tunnel Mountain Drive  
P.O. Box 1020, Station 6  
Banff AB  
T1L 1H5  
Canada

**Important Sales Tax Information:**

Sales tax, if applicable, will be added when your order ships and will be included on your sales invoice which can be viewed by visiting online Order Status.

Subtotal	\$84.00
Free Shipping	\$0.00
Estimated Tax	\$0.00
<b>Order Total</b>	<b>\$84.00</b>

## Questions

### When will I get my items?

There is a 'Delivers' estimate above each Shipment. This tells you when your items are expected to arrive. As each item leaves our warehouse, we'll email you with carrier and tracking information.

If you ordered multiple items, you'll receive a separate email as each item ships.

### How do I view or change my order?

Visit online Order Status to view the most up-to-date status and make changes to your order. For more information about shipping, changing your order, or returns, please visit online Help.

You can also call Apple Store Customer Service at 1-800-676-2775, Monday-Friday 08:00-21:00 and Saturday and Sunday 09:00-20:00. Please have your Order Number available.

(3)

(3)

Arts Retreat  
Car

DATE \_\_\_\_\_

NAME 431 0742

ADDRESS 101 St Julian Road

SOLD BY	COD	CHARGE	ON ACCOUNT	AMOUNT FWD.
		Me		
1		g free Veggie		
2		g free hemian		
3		g free special		
4		g free pep MUSH		80.75
5				
6				
7				
8				
9				
10				
TAX REG. NO. 760479				TOTAL 82.75
SIGNATURE				

DO NOT WRITE ABOVE THIS LINE - NE RIEN ÉCRIRE AU-DESSUS DE CETTE LIGNE

EXPIRY DATE CHECKED

AUTHORIZATION NUMBER / NO D'AUTORISATION  
32813  
D-J Y-A  
732588

SALES TAX CHARGES - FACTURE

THE BLAKE CENTRE

CLERK-COMMIS	BILL NO.-NO DE NOTE
AMOUNT MONTANT	82.75
TIPS POURBOIRE	10.00
TOTAL \$ CDI CAN	92.75

PLEASE RETAIN THIS COPY AS RECORD OF YOUR TRANSACTION / CONSERVEZ CETTE COPIE COMME PREUVES DE VOTRE TRANSACTION

CUSTOMER COPY / COPIE DU CLIENT

(10)

(4)

Shell Canada  
230 LYNX STREET  
T1L-1C8  
3ANFF AB  
CHIP  
VV No. 0003594222  
113/07/07 16:15  
MasterCard  
D A0000000041010  
R 0000008000

WEL  
Shell Canada  
230 LYNX STREET  
T1L-1C8  
BANFF AB  
PURCHASE CHIP  
INV No. 0003599010  
2013/06/29 07:46  
MasterCard  
AID A0000000041010  
TVR 0000008000

Bronze  
PUMP No. 04  
LITRES 34.272  
PRICE/L \$1.229  
TOTAL FUEL \$42.12  
01 APPROVED - THANK YOU 001  
APPROVAL No. 059565  
TERMINAL No. 89000350  
VERIFIED BY PIN

Bronze  
PUMP No. 10  
LITRES 41.757  
PRICE/L \$1.239  
TOTAL FUEL \$51.74  
01 APPROVED - THANK YOU 001  
APPROVAL No. 092467  
TERMINAL No. 89000350  
VERIFIED BY PIN

FUEL INCLUDES  
GST - Fuel \$2.01  
No. 137400032RT  
TOTAL SALE \$42.12  
STORE: C00035  
TRAN: 2431849  
2013/07/07 16:17:13

FUEL INCLUDES  
GST - Fuel \$2.46  
No. 137400032RT  
TOTAL SALE \$51.74  
STORE: C00035  
TRAN: 2409874  
2013/06/29 07:48:20

Help us change the world, one click at a time.  
fuellingchange.com

Help us change the world, one click at a time.  
fuellingchange.com

THANK YOU  
Questions?  
1-800-661-1600

Blueline DC41  
©Blueline® 2010

SALES ORDER

Y (403) 537-7000 CALGARY PARKING AUTHORITY

Terminal: 179  
Plate: ADZ4247  
Zone: 2016  
C 552822 \*8308

valid through:  
THURSDAY 04 JUL 13  
2:35 PM

Auth No: 065703  
Receipt No: 2135  
AMOUNT PAID: \$4.50 (GST incl.)  
Start Time: 7/4/2013 1:35 PM  
FREE Battery Boosting & Tire Inflation Se  
services (403) 537-7006

(8)

**Snyder, Julie**


---

**From:** Melanson, Jeff  
**Sent:** Sunday, July 07, 2013 8:17 AM  
**To:** Snyder, Julie  
**Subject:** Fwd: Successful payment to prezi.com

Sent from my iPhone

Begin forwarded message:

**From:** Prezi Team <noreply@prezi.com>  
**Date:** 7 July, 2013 4:01:12 AM MDT  
**To:** <jeff\_melanson@banffcentre.ca>  
**Subject:** Successful payment to prezi.com



Dear Jeff Melanson,

Thank you for using Prezi.

This is a RECEIPT for your Prezi account. A detailed INVOICE is now available for download on your Settings page.

Date: 2013/07/07

Transaction ID: fn9gfn

**SUMMARY**  
Your credit card [REDACTED] has been charged \$159.00 for the Prezi PRO account.

Quantity	Description	Price
1 year	Prezi account	159.00

NEED TO CANCEL?

11

**Snyder, Julie**

**From:** service@intl.paypal.com  
**Sent:** Tuesday, July 16, 2013 4:47 PM  
**To:** Snyder, Julie  
**Subject:** Your payment to Canadian Network for Arts and Learning



You sent a payment of \$150.00 CAD to Canadian Network for Arts and Learning.

Jul 16, 2013 18:47:03 GMT-04:00  
Receipt No:3345-1738-4634-5224

Hello Jeff Melanson,

This charge will appear on your credit card statement as payment to PAYPAL \*CANADIANNET.

**Merchant information:**  
Canadian Network for Arts and Learning  
[ofarrell@queensu.ca](mailto:ofarrell@queensu.ca)  
613 533 3026

**Instructions to merchant:**  
None provided

**Shipping information**

**Shipping method**  
Not specified

Description	Unit price	Qty	Amount
Institutional Membership	\$150.00 CAD	1	\$150.00 CAD
<b>Total:</b>			<b>\$150.00 CAD</b>

**Receipt No: 3345-1738-4634-5224**

Please keep this receipt number for future reference. You'll need it if you contact customer service at Canadian Network for Arts and Learning or PayPal.

**Use PayPal next time!**

It looks as if you already have a PayPal account.

When you shop online, it's faster and easier to check out with PayPal. Your financial information is securely stored and never shared with merchants when you pay.

[Help Centre](#) | [Security Centre](#)

This email was sent by an automated system, so if you reply, nobody will see it. To get in touch with us, log in to your account and click "Contact Us" at the bottom of any page.

Copyright © 2013 PayPal, Inc. All rights reserved. PayPal is located at 2211 N. First St., San Jose, CA 95131.

PayPal Email ID PP1469



**Wireless RS Banff**  
 #213, 217 Banff Ave  
 Banff AB Canada T1L0C0  
 (403)688-0407

12

**Sale**



Invoice : WRSBFIN471

Tendered On: 17-Jul-2013 02:47 PM



Tendered At: Wireless RS Banff

**Bill To: Jeff Melanson**

AB Canada

Product SKU	Description	Tracking #	Qty	Your Price	Your Total
FSSEAP000629	IPHONE 5 LCD BLACK		1	\$189.00	\$189.00
				Subtotal:	\$189.00
<b>Payment:</b>				GST:	\$9.45
MasterCard	\$198.45				
Change:	\$0.00				
				<b>Total:</b>	<b>\$198.45</b>

**Comments:**

Local discount/ unhappy discount

GST#: 139844971RT00001

PROOF OF PURCHASE IS REQUIRED FOR ALL WARRANTY ISSUES AND RETURNS  
 ACCESSORY RETURNS: less than 30 days from date of purchase in original package. All personal handsfree sales are final.  
 DEVICE RETURNS: less than 3 days from date of purchase and less than 30 minutes of usage in new condition with original packaging.

NO CASH REFUNDS

ALL HEADSETS ARE NON-REFUNDABLE

6 Months Warranty on all Parts and Labor!

**TERMS & CONDITIONS**

All device unlocks are non-refundable  
 iPhone unlocks must be paid in advance  
 WRS is not responsible for any delays due to processing times

WIRELESS SOLUTIONS  
 UNIT 213 215 BANF T1L0C0  
 BANFF AB  
 22340182

|||| PURCHASE ||||

07-17-2013 14:47:14



Name:

Trace # 510002  
 FS2234018201  
 Inv. # 245 CVD Resp Y  
 Auth # 014565 RRN 001150002

**Total \$198.45**

Retain this copy for your records  
 Customer copy

Harvey, Julie

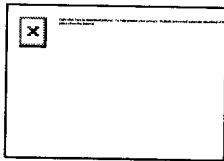
From: Apple Store <your\_order\_CAEN@orders.apple.com>  
Sent: Friday, July 19, 2013 5:04 PM  
To: Snyder, Julie  
Subject: Your order is being processed W250673517

Order Number W250673517 | Ordered on Jul 19, 2013

Thank you for your order.  
We will email you when your items ship.

Items to be Shipped

Shipment 1 Available to ship: Within 24 hours  
Delivers: 31 Jul by Standard Shipping



Apple 45W MagSafe Power Adaptor for MacBook Air \$79.00 2 \$158.00

Shipping Address Jeff Melanson  
403 7626139  
The Banff Centre  
  
107 Tunnel Mountain Drive  
Station 6  
Banff AB  
T1L 1H5  
Canada

Payment

Billing Contact Jeff Melanson



**Billing Address** 107 Tunnel Mountain Drive  
Station 6  
Banff AB  
T1L 1H5  
Canada

**Important Sales Tax Information:**

The estimated sales tax is based on the shipping address and includes applicable PST/QST and/or GST/HST. The actual tax, if applicable, will be applied when your final invoice is issued.

Subtotal	\$158.00
Free Shipping	\$0.00
Estimated Tax	\$7.90

**Order Total** **\$165.90**

## Questions

### When will I get my items?

There is a 'Delivers' estimate above each Shipment. This tells you when your items are expected to arrive. As each item leaves our warehouse, we'll email you with carrier and tracking information.

If you ordered multiple items, you'll receive a separate email as each item ships.

### How do I view or change my order?

Visit online Order Status to view the most up-to-date status and make changes to your order. For more information about shipping, changing your order, or returns, please visit online Help.

You can also call Apple Store Customer Service at 1-800-676-2775, Monday-Friday 08:00-21:00 and Saturday and Sunday 09:00-20:00. Please have your Order Number available.



14



# DELTA

## CALGARY AIRPORT

2001 Airport Road N.E., Calgary, Alberta, T2E 6Z8  
Tel: 403-291-2600 Fax: 403-250-6121

BANFF CENTRE LTD  
Mr Jeff Melanson  
107 Tunnel Mountain Dr.  
Banff AB T1L 1H5  
Canada

Room: 519  
Folio: 375489  
Cashier: 74  
Arrival: 07-21-13  
Departure: 07-22-13

Barclay, Lorne

Date	Description	Additional Information	Charges	Credits
07-21-13	Room Charge		139.00	
07-21-13	Room Destination Marketing Fee		4.17	
07-21-13	Room Tourism Levy		5.73	
07-21-13	Room GST		7.16	
07-22-13	Mastercard			156.06
<b>Total</b>			<b>156.06</b>	<b>156.06</b>
<b>Balance Due</b>			<b>0.00</b>	<b>CDN</b>

GST Summary	
Registration No:	846543619
Room	7.16
F&B	0.00
Other	0.00
<b>Total</b>	<b>7.16</b>

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.





# DELTA CALGARY AIRPORT

2001 Airport Road NE Calgary, AB T2E-6Z8 ph: 403-291-2600

## CREDIT CARD AUTHORIZATION FORM

GUEST INFORMATION <small>(please print)</small>	BILLING INSTRUCTIONS
GUEST NAME: <u>Lorne Barclay</u> BILL:	ROOM & TAX ONLY <input checked="" type="checkbox"/>
ARRIVAL DATE: <u>Sunday July 21, 2013</u>	ROOM, TAX & MEALS ONLY _____
DEPARTURE DATE: <u>Monday, July 22, 2013</u>	ALL CHARGES _____
CONFIRMATION#: <u>31114350</u>	OTHERS(PLEASE SPECIFY) _____

### BILL TO CREDIT CARD

CREDIT CARD NUMBER: [REDACTED] EXPIRY DATE: [REDACTED]  
**(please enclose a photocopy of the front and back of the credit card and a valid photo ID)**

CARD HOLDERS NAME: (please print) Jeff Melanson

COMPANY NAME: (if company credit card) The Banff Centre

CREDIT CARD BILLING ADDRESS: 107 Tunnel Mountain Drive, Box 1020, Station 6

CITY: Banff PROVINCE/STATE: AB POSTAL/ZIP CODE: T1L 1H5

CONTACT NAME: [REDACTED]

CONTACT PHONE NUMBER: [REDACTED]

CONTACT EMAIL ADDRESS: [REDACTED]

I authorize Delta Calgary Airport to sign any travel supplier credit card authorization on my behalf, and intend such signature to bind me the same as if I had personally signed, and charge those purchases to my credit card account. I will not charge back and waive any and all rights to charge back, cancel or dispute the charges.

CARD HOLDER'S SIGNATURE: [REDACTED] DATE: May 16, 2013

PLEASE FAX BACK TO 403-291-2600 or via EMAIL [dca.reservations@deltahotels.com](mailto:dca.reservations@deltahotels.com)